



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
BOARD FOR LICENSING CONTRACTORS**

Mailing Address: 500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243-1150
TELEPHONE: 800-544-7693 or (615) 253-5741 - FAX (615) 532-2868
<http://tn.gov/commerce/boards/contractors/>

Masonry (LMC) - Hardship Revision Request

The Board has approved contractors requesting license revisions adding the new licensed masonry contractor (LMC) classification, to be considered as hardships in order to be approved prior to the next meeting in order to comply with the new masonry law by January 1, 2011. This will allow a special early review prior to the next Board meeting. Upon approval of the hardship, you will receive a letter to use in order to bid and perform work until the license approval is ratified by the full Board at their next regularly scheduled meeting (see "Calendar" on our website).

Contractors will need to complete the special LMC license revision form to add the new LMC (Licensed Masonry Contractor) classification to their current license and attach their exam score. License must be current and active to be revised. If the revised license is needed right away, please send electronically (see instructions below). State mail typically takes 5 to 7 business days to reach our office and best to send by email or fax to ensure timely processing.

Pursuant, T.C.A. § 62-6-109, Public Chapter 191, we are required to post each hardship approved by the Director until the Board has ratified the approval at their next regularly scheduled meeting. Therefore, any contractor meeting the hardship criteria, a letter is issued confirming approval of the new classification in order to perform work and bid. After the Board meets, the contractor will receive a new license certificate with the added LMC classification. License certificates are issued and mailed after the full Board votes for approval and the license information will be available on the website after the Board meeting at: <http://verify.tn.gov/>

HARDSHIP LICENSE REQUEST

License ID# _____ Date: _____

Contractor License Name: _____

Telephone: (____)____-____ Fax: (____)____-____ Email: _____

What date is the upgrade needed? ☐ Prior to January 1, 2011 ☐ Other - _____

How do you prefer we notify you of approval? ☐ Email ☐ Fax ☐ Mail

Delivery and Submitting the Hardship Request

Due to mail handling and delivery policies (*fees and mail are not deliverable directly to our physical office*); the following is information relative to submitting the completed application and hardship request:

- Mail (*regular, express, UPS, FedEx, etc.*):

Mailing Address

Contractor's Board
500 James Robertson Parkway
Nashville, TN 37243-1150

- Hand-delivering revisions to our office, our **physical** location is at:
 - 710 James Robertson Parkway; 3rd Floor of the Andrew Johnson Tower;
- Electronically by fax or email:

Fax: (615) 532-2868
Revision Email: Karen.Baker@tn.gov